



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GANGA INSTITUTE OF EDUCATION, KABLANA (JHAJJAR)
Name of the head of the Institution	Dr. Geeta Prabha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01251239485
Mobile no.	8684000935
Registered Email	gangainstituteofeducation@gmail.com
Alternate Email	geetaaoffice@gmail.com
Address	20 KM Milestone, Jhajjar Bahadurgarh Road, Village- Kablana
City/Town	Jhajjar
State/UT	Haryana
Pincode	124104

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Ms. Rekha Rani			
Phone no/Alternate Phone no.		919466447540			
Mobile no.		8684000916			
Registered Email		gangainstituteofeducation@gmail.com			
Alternate Email		giekablana@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gangainstituteofeducation.com/AQAR.html			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gangainstituteofeducation.com/academic-calendar.html			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.32	2011	16-Sep-2011	15-Sep-2016
6. Date of Establishment of IQAC			05-Oct-2011		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Blood Donation & Eyes		23-Jan-2017		100	

check up camp by Red Cross Society, Jhajjar	1	
Swachh Bharat Abhiyan	17-Feb-2017 1	146
First Aid Training	10-Sep-2016 1	39
World Ozone Day	16-Sep-2016 1	37
Guest lecture: Procedure and Significance of Flander's Interaction Analysis teaching learning	05-Sep-2016 1	65
Guest lecture: Achievement /Educational Surveys in School Education	31-Jan-2017 1	71
National workshop on Concerns & Practices in Teacher Education & Integration of ICT in teaching learning process	10-Sep-2016 1	60
Talent Search Program	25-Oct-2016 1	149
Rastriya Ekta Diwas	07-Nov-2016 1	38
Visit to International Trade Fair, Pragati Maidan, New Delhi	26-Nov-2016 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Rally on Swachh Bharat Abhiyan Rastriya Ekta Divas 2. Academic Administrative Audit 3. Organized workshop, Blood Donation Camp Guest lectures 4. Talent Search Program 5. Visit to International Trade fair Surujkund Fair

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To equip library with new titles and volumes of Journal to cater emerging requirement new syllabus.	174 Books were added with 63 titles
To Conduct Academic and Administrative Audit	Academic and Administrative Audit was conducted on 1st August 2016 by Prof. Dr. Hemant lata Sharma M D University, Rohtak , Dr. Manju Budhvar, Satpriya college of education, Rohtak and Dr. Geeta Prabha , Ganga Institute of Education, Kablana, Jhajjar.
Guest Lecture	"Procedure and Significance of Flander's international analysis teaching learning" on 5th September 2016 by Sarita Dahiya, Dept. of Education, Rohtak
To conduct Workshop	A workshop on "Concerns & Practices in Teacher Education" and "Integration of ICT in Teaching- Learning Process" was conducted on 10th September 2016.
Publication	"Bhartiyam" International Journal Of Education & Research (ISSN 2277-1255) was Published
Awareness programme	Rally on "Swachh Bharat Abhiyan" was carried out in villages Bhadani, Jhajjar on 17th February 2017.
Observance of Environment and Health week	"FirstAid" training programme was conducted on 10th September 2016
Tours and Trips	Visit to International Trade Fair, Pragati Maidan, New Delhi on 26th November 2016. Visit to Surajkund Fair,

	Faridabad on 3rd February 2017.
Students were motivated to participate in cocurricular activities,	11 student participated in youth festival AAGAAZ organize by CRSU, Jind on 22.11.2016.. Attended workshop participated in various house competitions other co curricular activities.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	15-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	MIS is in the institute. It is initially used for administrative accounts purpose.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institute is affiliated to Chaudhary Ranbir Singh University, Jind, for B.Ed. & M.Ed. 1st year and M. D. University for B.Ed. & M.Ed. 2nd year and expected to follow the prescribed curriculum. The institute has effective mechanism for implementation and execution of curriculum as per need and local requirements of the students. We have a curriculum implementation committee to supervise the academic affairs of the institute. The committee regularly meets to discuss the methods, techniques and strategies to implement the curriculum effectively. At the beginning of the academic year, students' induction and orientation program was organized for the B.Ed. and M.Ed. students to empower them & to develop a better understanding theory and practical part of curriculum. Academic schedule of B.Ed. & M.Ed. was prepared year/semester wise respectively, as per norms of the university. Further all the Teacher Educators prepare teaching plans for the courses given to them according to the work load which is observed by the principal. The teaching planners are in consonance with university academic calendar. For effective execution of curriculum, apart from conventional mode, other methods viz. quiz, debate, group discussions,

unit test, power point presentation, assignments & house exams are conducted.

Students are encouraged to present in class seminars via Power point presentation. Two assignments are given to students & unit tests are conducted to check their academic output time to time. The IQAC analyze the results and suggest the measures to improve. As per suggestion of IQAC, remedial classes are given to the low achievers. Teachers are suggested to take care individual differences in their respective tutorial/Mentor-Mentee groups. Staff meetings are also conducted time to time for the delivery of the curriculum relevantly.

The committee also prepares a pool of subject experts for invited lectures, workshops, seminars, and talks etc. Extension activities are carried out for better and deep understanding and development of insight among students and teachers to update teaching learning strategies. Efforts are made to enhance the curriculum delivery mechanism in our institute by organizing Faculty Development Programs, to equip teacher educators with latest tools and techniques of teaching and use of ICT in their day to day teaching. The syllabus is completed on time. To strengthen students' learning, learning friendly mechanisms are evolved. Individual differences are taken care. At the end of the academic year, feedback from students, parents, Alumni, Employers & Teachers is obtained and analyzed in context of curriculum execution. Analysis reports were submitted to IQAC for further relevant changes and improvement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NO	NO	Nil	00	NO	NO

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NO	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	No	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	Education	94
MEd	Education	25
MEd	Education	22
BEd	Education	168
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, faculty and employers. Institution has established academic committee in order to ensure and analyze the academic excellence at student and faculty levels. It thoroughly reviews the curriculum for every academic year. The institute maintains an IQAC as a quality consistency and quality enhancement measure. In Supervision of IQAC, various committees like Career Guidance and counselling, Anti-Ragging etc. reinforce the curriculum by incorporating updated information and Social issues. Periodical analysis is made by Academic council from the following: Students performance, faculty Performance in every year/semester, Utilization of Infrastructure and requirements for quality enrichment. Institute collects the feedback physically from stakeholder's viz. students, parents and teachers on curriculum which is prescribed by the University. Whenever any Alumni visit the college, feedback is taken. Feedback is analyzed with the help of Performa filled by the students regarding student's feedback. Student's feedback is attached.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	101	94
MEd	Education	50	26	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2016	94	25	19	4	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	6	11	2	0	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The Institute has a mentoring system. Faculty acts as link between students and the institution. All the students are divided into small tutorial groups. It is an essential feature to render equitable services to all with diverse background. The Tutor acts as a guide, counselor and problem solver. Tutorial groups are provided time scheduled in the time table. They meet regularly. Students bring their problems and queries in the sessions and tutor tries to solve the problem on the spot, few of the problems which are not solved out instead are brought to the notice of the principal and solved there. Tutors build a friendly relation with all students, so that they do not hesitate to bring their problems to the tutor. Even some of students, discuss their personal problems also. They are counseled and provided appropriate guidance. Aim of the Tutorial groups is: • Enhancing teacher-taught rapport • Maintain good friendly relations • Enhancing performance and attendance • Helping students at their academic, social and personal level • Making them comfortable and feel free for their suggestions • Minimizing drop-out rate • Identifying level of students' learning • Rendering equitable services to the students • Grooming of students personality by building confidence via talks and discussions • Solving any kind of problem brought by the student Students do have some responsibilities to be shouldered: • Punctuality and regularity for the sessions • Must focus on good relations with peers and tutor • Be inquisitive • Be a good listener and clarity for the problems actually exists. • Be clear for goals • Always provide feedback • Hearty respect for tutors and his own time • Be ready to accept ideas and suggestions • Be motivated for positive changes in any situation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
119	23	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	10	0	10	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	No	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Education	1st year	08/09/2017	15/01/2018
MEd	Education	2nd year	29/12/2017	16/03/2018
BEd	Education	1st year	08/07/2017	06/11/2017
BEd	Education	2nd year	13/06/2017	13/09/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute follows CIE norms prescribed by Chaudhary Ranbir Singh University, Jind and M.D. University, Rohtak, being an affiliated institute. The institute conducts CIE periodically for theory and practical subjects. Each B.Ed. M.Ed. student has to submit two assignments, class tests, unit tests and presentations of two mega lessons in simulated situation. Teacher Educators observe their skills and teaching strategies. Apart from this, surprise tests, class seminars, Quiz, debates are organized and prospective teachers are in continuous observation of their teacher in charge. The process is communicated to the student teachers, at the beginning of the session in Orientation/Students induction program. Performance of student teachers is also observed during internship in respective schools. All the observations are brought to the principal. Suggestions are given to student-teachers to improve the said area. Remedial classes are also conducted for the students in need. CIE procedure for M.Ed. students is almost same it varies as per its scheme's demand. B.Ed. has annual system of examination and M.Ed. has semester system of examination. In the last (4th Sem) Semester, all the students are required to prepare a dissertation for which continuous evaluation is necessary. Students select topic, prepares, synopsis and go for their field work in the guidance of their respective supervisors. They complete their research work, so the whole process involves CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of session, IQAC of the institute prepares academic calendar to chalk out curricular and co curricular activities in consonance to the Academic Calendar of Chaudhary Ranbir Singh University, Jind and M. D. University, Rohtak. At the beginning of the session, academic calendar is published on the institutes' website displayed on the notice board of the institute which shows working days, public holidays, admission process, date wise Extension activities, Celebration of festivals, Inter-house competitions, Trips Tours, Annual prize distribution, semester/year wise teaching plans, and tentative date of external examination. By this, teachers and students are made aware of their faze of teaching learning. Evaluation process is strictly followed as per university guidance. To avoid examination stress, anxiety of the students, the tests are conducted in parts gradually. Students have to take two assignments, two presentations and written tests, unit tests. On practical part, Micro and Mega lessons are first demonstrated by teachers than delivered by students in supervision of their respective teacher in-charges. Academic calendar is followed strictly in normal situations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gangainstituteofeducation.com/program.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Education	BEd	Education	164	126	76.8
Education	MEd	Education	18	15	83.3
Education	MEd	Education	22	15	68.1
Education	BEd	Education	80	59	73.7

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gangainstituteofeducation.com/Student%20Satisfaction%20Survey%20Reports.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	No	Nil	Nil

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	No	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	No	Nil	Nil	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EDUCATION	13	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No	Nil

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	14	0	0
Presented papers	0	3	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	Red Cross	21	100

Eye Check up Camp	Society, Jhajjar	
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No	No	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Ganga Institute Of Education	Rally	5	146
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
2 weeks internship	B.Ed. 1st Year	Cooperating Schools (7)	21/11/2016	04/12/2016	94
16 weeks Internship	B.Ed 2nd Year	Cooperating Schools (12)	22/08/2016	10/12/2016	168
21 days internship	M.Ed.ist yr	Teacher Institute	03/07/2017	24/07/2017	25
28 days school internship	M.Ed. iind yr	School internship	01/03/2017	28/03/2017	22
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
No	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
230000	278407

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Fully	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15836	0	174	36902	16010	36902
Journals	10	0	17	17520	27	17520
e-Journals	1	0	0	0	1	0
Digital Database	1	0	0	0	1	0
CD & Video	26	0	0	0	26	0
Library Automation	1	0	0	0	1	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	39	1	39	1	1	0	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	39	1	39	1	1	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	2322316.48	1500000	1884469.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Laboratories:- The laboratory equipments, specimens and necessary chemicals are purchased by the Purchase department of Ganga Group of Institutions with the approval of IQAC and Chairman. Lab in-charge is responsible for maintenance of equipments. It keeps the record of utilization of equipments and material used in lab. Physical Verification is done to check out working/non-working and missing equipments. Procedure of procurement: - 1. Submission of lab requirements in the form of a proposal by concern lab in-charge to Purchase committee 2. Evaluation by Purchase Committee in IQAC 3. Acceptance by the Principal and submission to Management 4. Approval by the Chairman. 5. Allocation of funds for the procurement of equipments 6. Call for quotations and verification of prices and availability of the items. 7. At the end of financial year, stock verification and maintenance report is prepared.

Library: For purchasing books in library, a book form is sent by Librarian to the staff members for recommendation of books. Staff sent filled forms to Librarian. These recommendations are collected and checked to avoid duplication in the software. The Librarian prepares the final list of books and obtains financial sanction for their purchase. The students borrow the books for 14 days. Photocopying, printouts from internet and scanning facility are allowed in library. For smooth functioning of library, it is divided into 4 sections- Reading section, circulation section, reference section, periodicals section. Suggestion box is installed inside the library for its enrichment. To ensure book return, "no dues form" is required at the time of examination. Pest

control in library is done at regular intervals. At the end of year, physical verification of stock is done for maintaining library stock. Sports complex: Sports committee looks after the maintenance of sports complex. Committee in-charge organizes various indoor and outdoor sports competitions for the students. Sports committee places proposal for the procurement of sports equipments to IQAC committee and purchase committee, after verification with the stock register. The order is placed for required items. The Institute organizes Annual sports meet for sports encouragement. Computers- Annual maintenance contract is given to vendor through proper tendering method for the maintenance of computers. The computer and ICT lab is maintained by the computer in-charge. The computer lab is Wi-Fi enabled and LAN facility is there for proper networking. Computer maintenance is done regularly and non-repairable items are disposed off. The Institute has adequate number of computer systems with internet connection and utility software. If any fault is detected then immediate action is taken for repairing those parts. Classrooms: Maintenance of classrooms is done on a regular basis sweepers are there for its proper cleanliness. After the start of admission, it is ensured that classroom has adequate benches and desks for the students. The fans and electrical appliances are working properly and where there is need, purchase committees ensures that it is adequately met with the consent of principal. Budgets are sanctioned for maintaining and repairing of the campus.

<http://www.gangainstituteofeducation.com/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	19	185355
Financial Support from Other Sources			
a) National	Haryana scholarship, National scholarship, Bihar scholarship	38	0
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Yoga	24/01/2017	85	Bharat Swabhimaan Avam Patanjali Yog Peeth, Hardwar
Remedial Coaching	01/03/2017	35	Ganga institute of Education, Kablana
Personal Counselling Mentoring	27/01/2017	119	Ganga Institute of Education, Kablana

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	CTET, BTET, UP TET	Nil	12	Nil	11

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	12	Nil	Nil	Nil	PG

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter house Mehndi competition	Institution level	59
Celebration of Gandhi Jayanti World Non Violence Day	Institution level	268

Haryana Day celebration	Institution level	192
Talent Search Competition	Institution level	186
Diwali celebration	Institution level	206
Celebration of National Science Day	Institution level	69
Celebration of National Education Day	Institution level	73
Celebration of World Ozone Day	Institution level	43
Celebration of World Peace Day	Institution level	72
Celebration of international women day day	Institution level	89
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NO	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the institute there is student council which contributes in curricular and co curricular activities of the students . Its act like a link between students and teachers and helps in sharing students' ideas, interests and concerns with teachers. The student council is involved in the representation of students in academic and administrative bodies/committees of the institution, such as Grievance Redressal Cell which receives complains and process them for solution. The council coordinates all the activities concerned with academic and co-curricular activities under the supervision of teachers of the institute. The student council cell contributions in the institute are (i) Smooth organizing of day to day academic activities at their level. (ii) Organizing cultural activities (iii) Communicating information between students and teachers. (iv) Organizing sports meet. (v) Coordination in organizing extension lectures, guest lectures, workshops and seminars. The institute has various committees to plan conduct academic, administrative, curricular co curricular activities two students representatives in each committees. There are various Committees further • Discipline Committee • Assembly Committee • Sports Committee • Cultural Committees •Soft Board Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

38

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meeting -1 Yoga and Meditation Session

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute encourages democratic management and decentralization in most of the areas. It has two courses i.e B.Ed. M.Ed. which are run by the cooperation and participation of teachers along with the in charges of the program. The in charges are empowered to take decisions with the consent of the principal, to ensure the effective delivery of the curriculum and other relevant aspects of education. i. All teachers are actively involved in various cells and committees. ii. All the stakeholders including teachers are involved in decision making affairs. Office staffs, Librarian, representatives of students', parents and employers are included to contribute their ideas. Our management has deep faith in democratic leadership and team spirit among all the members of GIE family. Hence the institution has provision of decentralization of powers to accomplish the task. Powers are decentralized in hierarchical way among members of teaching and non-teaching staff according to seniority position. On behalf of given power they all perform their duties. The College office, the faculty, the computer section and the library section functions independently under the control of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions of Students are made on the basis of online Counseling conducted by university. Reservation for SC/ST/OBC Communities. The students with 50 marks either in the Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelors in Engineering or Technology with Specialization in Science and Mathematics with 55 marks form UGC recognized University/Institution is also eligible for admission. Admissions are made on the basic of merit. Financial help, flexibility in the payment of fees in easy installments is allowed for the

	needy students.
Industry Interaction / Collaboration	<p>Ganga Institute of Education, in association with Red Cross Society, Jhajjar, initiates community welfare work i.e. Blood donation Camp. For Aids Awareness rally, Health and Sanitation programs are initiated by various committees of the institute in collaboration with Gram Panchayat, Kablana. Yoga workshop was conducted in collaboration with Bharat Swabhimaan aivam patanjali yog peeth, Haridwar, U.P. Personaility development Workshop was conducted in collaboration with pinnacle education centre (Rohtak). The Institute collaborates with Government Private schools for practice teaching. List of School/Institute Name 1 Ganga International School, Kablana 2 Govt. Girls Sr. Sec. School, Bhadani 3 Govt. Sr. Sec. School, Kablana, Jhajjar 4 Shanti Gyan Niketan Sr. Sec School, Jhajjar 5 H.R.Green Field Sr.Sec. School, Jhajjar 6 Jai Modern Sr.Sec.School Dulhera, Jhajjar 7 Maharshi Dayanand Sr. Sec. School, Khudan, Jhajjar 8 Hindu High School, Sulodha, Jhajjar 9 Bright Career Sr. Sec. School. Raiya, Jhajjar 10 Kuldeep Singh Memorial Sr. Sec. School, Jhajjar 11 Nav Jyoti Sr. Sec. School, Lakaria, Jhajjar 12 I.PI.Sr.Sec. School, Ruriawas, Jhajjar</p>
Human Resource Management	<p>The Faculty Members as well as the students are encouraged to showcase their talents and skills in various aspects. Staff is encouraged to participate in seminars and capacity building workshops. Training programs for non teaching staff on computers, communication skills, etiquette and innovative practices are initiated. Talent search programs and inter house competition were organized for the students.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library: The College has a fully automated digital library with internet enquiry facility where all activities like the lending of books, purchase of books, lending of audio visual material, book bank are computerized. The library has an important role to play in an educational Institution. It is an essential core element and dynamic instrument for the promotion of educational research. The library is well equipped with the latest books. It</p>

has 16010 books in stock. It subscribes to 17 journals on education. Books are properly Classified, Cataloged arranged systematically for the users. Research and reference sections are well stocked. The library has an open-shelf system where members of the staff and students can consult books freely and make their own selection. Each M.Ed. student is issued four books at a time whereas a B.Ed. student is issued two books at a time for a period of 14 days. The library has a photocopier facility where members of the staff and students can get documents photocopied. Members of the faculty recommend books are purchased for the library. The jackets of new arrivals are displayed on a board. There is a provision of Book bank in the college library. Books are issued to the needy, deserving meritorious students for the entire session. Infrastructure: Ganga Institute of Education is one of the most eminent teacher education institution in the northern region .The Institute has a magnificent and spacious building. There is library, staff room, Hostel and many other facilities. It has facilities like, Multi-Purpose Hall , Sports Facilities, Placement Cell, Art and Craft Resource Center etc. To foster a spirit of experiment in students, college plans curricular and co-curricular activities. There is 24 hr. Power back up. In the existing building there is a multi-purpose play-field ground which is being used for holding important functions, sports and other related activities. The institute has a well-furnished staff room and additionally separate cubicles are made for the faculty for doing their academic work. The college has different laboratories like Science lab, Computer Lab and Psychology Lab. There is one Art and Craft Resource Centre. This centre has space for drawing, painting and other creative activities. Cleansing and upkeep is carried out regularly.

Research and Development

Research and Development • All the teachers students of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research work . • The institute library facilitates research oriented

books, journals e-journals for research reference. • Almost all faculty members are provided with personal computer which helps them carry out their research work. • The institute has internet facilities for the fast access to online resources. • The Faculty members are encouraged to publish their research contributions on various National International Journals and conferences. The Institute publishes its online quarterly, peer reviewed, multi-disciplinary journal "Bhartiyam" with ISSN No. 2277-1255 • Also motivates the faculty members to attend research oriented seminars/workshops/conferences, etc., by providing special duty leave. • The Institute encourages faculty members to pursue Ph.D. program in reputed universities. • The institute supports the researchers by providing high end computing facility with necessary software and with modern equipments.

Examination and Evaluation

Examination and Evaluation are carried as per University guidelines rules for internal assessment by the institution and at the end of Year. House exams are conducted by the institute. Final Examination is conducted by university, which is a centralized process managed by University. We follow a disciplined strategy for evaluating our students, Which includes. • class tests, Unit-test and presentations. • For comprehensive evaluation: Students are evaluated on all parameters of personality, talent skills. • ICT is used for evaluation of results. • Two assignments are given to each student.

Teaching and Learning

•The institute provides adequate infrastructural facilities for teaching learning. • The institute has well qualified and experienced faculty members. • The institute provides computer laboratories with latest configuration hardware and original licenced software. • The institute has concept of tutorial groups to provide special care for students. Each faculty tutor has a group of 13-15 students whose overall growth and development are continuously monitored by tutor and discussed. • The institute motivates faculty members to join orientation program, Workshops and FDPs to upgrade

their skills and constantly be in the process of learning so that they can transude the benefits of their updated knowledge and skills to students. • The institute motivate our faculty members to pursue higher studies. • The institute inspires faculty members to use innovative teaching strategies. • The institute provides facility for students to use internet as a resource in their studies. • GIE has IT savvy library where student can utilise online resources for their knowledge building. • Library is well equipped with various journals, magazines, newspapers etc. All are available for students teachers. • Special care is taken to the students with special needs by providing remedial classes.

Curriculum Development

Ganga Institute of Education is affiliated M.D. University, Rohtak and follows the curriculum and syllabus prescribed by the University for both of the courses (B.Ed. M.Ed.). Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revise its syllabus. The institute has formed Curriculum Committee for successful execution of the curriculum as per local needs requirements.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All information regarding NAAC, NIRF, AISHE are generally sought from all the in charges through email and Whatsapp. Important notices, information are sent through email and also uploaded on institute website. The college library uses E- Granthalaya Modules , Admin, Books Acquisition, Cataloguing, Circulation, serials, Micro Documents, Budgets, Search etc.</p>
<p>Administration</p>	<p>The office administration uses registered software named tally 9 in all official works. All the data related with students like admissions and fee details etc. are maintained digitally.</p>
<p>Finance and Accounts</p>	<p>Tally ERP 9 software is used for all previous report financial and accounts work. NEFT/RTGS is used for fund transfers.</p>
<p>Student Admission and Support</p>	<p>Admissions of Students are made on the basis of online Counseling</p>

conducted by university. Reservation for SC/ST/OBC Communities. The students with 50 marks either in the Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelors in Engineering or Technology with Specialization in Science and Mathematics with 55 marks form UGC recognized University/Institution is also eligible for admission. Admissions are made on the basic of merit. Financial help, flexibility in the payment of fees in easy installments is allowed for the needy students.

Examination

The enrolment details for new students are provided by the institute to the university online via university portal. Filling the examination form, obtaining the admit card by students and finally uploading of the internal and external marks are done online. Students are notified time to time regarding important dates.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	No	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	National workshop on Concerns Practices in Teacher Education	Nill	10/09/2016	10/09/2016	35	1
2017	Workshop on Persona	Nill	24/01/2017	24/01/2017	131	5

	lity Development					
2017	Workshop on Yoga	Nil	27/01/2017	27/01/2017	82	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Changing paradigm in education in digital age	3	20/02/2017	25/02/2017	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Faculty members who get a better and higher opportunity especially in the government sector is encouraged and on his or her request immediately relieved to facilitate career progression. 2. Academic Leave facility 3. Permission to attend /present papers in seminar/ workshops/ conferences is gives..	1. Free Transport facility 2. Fee concession for teacher wards 3. Free accommodation facility in hostel	1.Installment facility 2. Book Bank Facility 3. Fee concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Account of the college is regularly audited by the auditor deputed on behalf of the management. Regular audit mechanism has been followed by the college. Internal Audit system constitutes of:- a) Daily checking of Physical Cash b) Proper maintenance creation of vouchers and ledger c) Proper utilization of allocated funds. d) Proper payment of Bills e) Proper record keeping f) Cross checking / sudden checking of accounts. External Audit is conducted by Chartered Accountant appointed by the Governing Body. The authorized person is responsible for finalization of Trust account and college account. This is annual process and made at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Prof. Hemant Lata Sharma, Department of Education, M. D. University, Rohtak and Manju Budhear, Principal, Sat Priya College of Education, Rohtak	Yes	Dr. Geeta Prabha, Principal, Ganga Institute of Education
Administrative	Yes	Prof. Hemant Lata Sharma, Department of Education, M. D. University, Rohtak and Manju Budhear, Principal, Sat Priya College of Education, Rohtak	Yes	Dr. Geeta Prabha, Principal, Ganga Institute of Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meet was organized by the institute. Parents of students of B.Ed. M.Ed. were invited. Total of 52 parents attended the meeting which was held on 29 Jan 2017. Their valuable suggestions regarding the improvement in bus facilities, availability of career guidance and internet facility, timing of books issues in the library were noted.

6.5.3 – Development programmes for support staff (at least three)

1. Timely realize of salary 2. Increment 3. Free transport facility

6.5.4 – Post Accreditation initiative(s) (mention at least three)

4. 1. A systematized mechanism of mentorship along with the students feedback. 5. 2. Bhartiyam an interdisciplinary, peer reviewed, online journal started and its ISSN obtained. 6. 3. Participation and conduction of international and national seminars / workshop / extension lectures increased for the benefits of students.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	First-Aid training	Nil	10/09/2016	10/09/2016	39
2016	World Ozone Day	Nil	16/09/2016	16/09/2016	37
2016	Guest Lecture :Procedure and Significance of Flander's international analysis teaching learning"	Nil	05/09/2016	05/09/2016	65
2017	Guest Lecture: "Achievement/Educational Surveys in School Education"	Nil	31/01/2017	31/01/2018	71
2016	National Workshop on "Concerns Practices in Teacher Education" "Integration of ICT in Teaching-Learning Process"	Nil	10/09/2016	10/09/2016	60
2016	Talent Search Program	Nil	25/10/2016	25/10/2016	149
2016	Rashtriya Ekta Diwas	Nil	07/11/2016	07/11/2016	38
2016	Visit to India International Trade Fair, Pragati Maidan, New Delhi	Nil	26/11/2016	26/11/2016	50

2017	Blood Donation Eyes Check-up Camp by Red Cross Society, Jhajjar	Nil	23/01/2017	23/01/2017	100
2017	Swachh Bharat Abhiyan	Nil	17/02/2017	17/02/2017	146
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day Celebration	08/03/2017	08/03/2017	52	29
Beti Bacho Beti Padao (Rally in nearby village)	18/10/2016	18/10/2016	55	28
Gender Sensitization Program (nukkad natak in nearby villages)	24/03/2017	24/03/2017	62	31
Essay Competition on "Gender Equality"	01/10/2016	01/10/2016	69	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation Drive and Rallies in campus and near by villages, Pollution free Diwali Celebration -27.10.2016 observation of Ozone Layer Day - 16.09.2016

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community				students and staff
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University Prospectus	25/05/2016	<ul style="list-style-type: none"> Code of conduct for students is mentioned in the prospectus published by affiliating University 25/05/2016. The code of conduct for students is published in prospectus. The code of conduct on Anti ragging is also mentioned in the page 44-45 of the prospectus. Code of the conduct, anti ragging guidelines and general rules related to Institute is made aware to the students during the start of the new session in orientation program. Discipline and Anti Ragging committee of the Institute addresses any disciplinary complaints and take appropriate corrective measures.
College Website	Nill	<ul style="list-style-type: none"> Teachers of the Institute are governed by Institute rules and Code of conduct for the teacher is well enunciated in the institute's vision and mission, value framework and objectives of the Institute mentioned in Institute website. Teachers are administered oath on teacher's day to strengthen in them values of teachers. Any issues in the Institute or at interpersonal levels are resolved professionally in the meetings with the Principal. Also regular

Committees and Staff meetings are held by the Principal to inform and instruct the work proceedings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Eyes Check-up Camp by Red Cross Society, Jhajjar	12/01/2017	12/01/2017	100
Lohri, Sankranti Pongal Celebration	13/01/2017	13/01/2017	68
World Ozone Day	16/09/2016	16/09/2016	43
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy Conservation Plastic free campus Organize Plantation Drive e-waste management Clean Campus Awareness

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Promotion of universal values among students. 2. Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like mutual respect, promotion of truth, selflessness, equal rights and human dignity etc. To help students to develop to their full human potential who will be committed for national development and global well being of nation. The value education cell of our Institute is working with this goal. 3. Context: The value education cell inculcates among the students. a) Harmonious development of body, mind and soul and promotion of universal values of truth, love and compassion. b) Cultivate inner calmness-a way to peace c) To develop brotherhood d) To deal with academic and emotional stress by tapping their inner sources of strength. e) To develop a positive attitude in life The practice: The cell has organised the following activities. a) A class on moral values was conducted at regular interval. b) Counselling session is organised at regular time. c) A special lecture on values of Mahatama Gandhi ji was organised. d) Programme on importance of Democratic Institution and students Awareness on vote was held. e) Psychological counselling of girl students in commemoration of International Woman's Day held on 08.03.2017. f) Celebration of Fraternity, Brotherhood and follow feelings through Lohri, Sangranti and Basant Panchmi was held. g) A programme on promotion of universal values was organised. Evidence of Success: Students are taking interest in this they are internally motivated to take classes of these in spite of packed schedule. Students have become socially responsible, and in their behaviour the different values are internalized. Now they take active part in family and social life with good attitude. Problem encountered: i) Shortage of infrastructural facilities: A separate room is needed to hold these classes. ii) Shortage of manpower: The Institute has shortage of manpower which is a constraint. Resources required: Removal of infrastructural bottlenecks and more manpower will help to strengthen this practice further. Best practice-2: The title: Dealing with wastes in the campus. Objectives of the practice: A group to deal with waste management in the campus is formed constituting of students and staff of the college. The objectives of this group are: a) To

generate awareness among students of managing wastes. b) To involve the students in cleaning of Institute campus. c) To set up waste bins in sufficient numbers to avoid littering. d) To generate consciousness among students about e-waste accumulation and disposal of e-waste from the Institute campus. e) To promote a sense of hygiene among students. 3. The context: The context of the practice is to carry out waste management in a participative manner involving both students and teachers. 4. The Practice: A college level Swachh Bharat Abhiyaan was organised for cleanliness of campus and in nearby villages. Experts were invited for mentoring the activities and provide valuable inputs. A large participation of students was reflected. During the programme an oath was taken by both staff and students of the college to clean the college campus regularly. Also keeping the vicinity of the college was considered a high priority. 5. Evidence of success: As an outcome of the programme, group of 10 students were formed with a leader from each group. Each student in the group was asked to give a feedback on the waste scenario of the college and how it can be improvised. Important message are regularly disseminated and discussed in the group so that students can actively involved in this and can be informed at the earliest. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered Availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success. This practice inculcates in the student the feeling of dignity of labour and shraam Daan for the social cause, which can help them to remain clean in their deeds.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gangainstituteofeducation.com/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute has clear-cut aims, vision, mission and objectives for its academic mobility. Its aim is to endeavor, encourage and fulfill the students' needs with latest educational and technological facilities by providing qualitative education through inculcation of moral and ethical values, promotion of creativity and innovation. The institute has a Vision to create window of opportunity for value based alterations and acquaint prospective teachers to handle learners and global snag through harmony in an astute epoch. Mission to advance academic excellence and foster compassionate self-sustained preceptors to overcome the change of dynamic society and environment. The Institute's objectives are to develop reflective, analytic synthetic, critical creative thinking, inter-personal social skills along with positive attitude and self motivation for responsible teacher, possessing the basic values of secularism, national integration and truthfulness.

Provide the weblink of the institution

<http://www.gangainstituteofeducation.com/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Academic Calendar will be prepared at the beginning of the academic year. 2. Feedback from all stake holders will be utilized for achieving excellence. 3. To apply for inclusion of the Institute under section 2 (f) of UGC Act, 1956. 4. To apply for new courses. 5. to Strengthened tutorial system 6. More use of ICT in teaching learning. 7. Plan for Internship 8. Internal assessment Plan. 9. Publication of Institute online International journal "Bhartiyam". 10. Organization of extension activities. 11. Guest Lectures talks, seminar and faculty development programs. 12. To equip library with new books and journals.

13. Maintenance of Infrastructure. 14. More efforts to save environment (Clean Ganga, Green Ganga). 15. Financial help to needy students. 16. Remedial Coaching. 17. Competitive exam preparation program. 18. Add more collaboration. 19. Annual function. 20. Composition of various committees to promote institutional values. 21. Training program for non-teaching staff.